

Hardin County Appraisal District is currently accepting applications for Appraisal Review Board Members!

The Appraisal Review Board members are appointed by the Appraisal District's Board of Directors. **The appraisal review members must be a resident of the district and must have resided in the district for at least two years.**

The Appraisal Review Board (ARB) is a group of impartial citizens that serve as the judicial part of the protest system. The ARB is a separate and independent body from the Hardin County Appraisal District and serves a different function. The ARB hears and resolves disputes over appraisal matters based on evidence provided by both the taxpayers and the Appraisal District. Each ARB member that is appointed act independently and has a duty to make a fair and impartial determination for all protest heard. While this is a broad and important responsibility, the ARB must be sensitive to its legal and practical limits while adhering to Texas Property Tax Codes.

The ARB has authority over matters submitted to it and has no role in the day to day operations of the appraisal office or in appraising property. Except where it is deciding a taxpayer's protest, the ARB has no authority to change value or change appraisal records directly.

If you are interested in applying for a position on the Appraisal Review Board, please ask for the Office Manager to complete an application and get complete details of what is required.

HARDIN COUNTY APPRAISAL DISTRICT

Application for Appointment of the Appraisal Review Board

Return completed applications to:
 P. O. Box 670 Kountze, TX 77625
 Fax: 409-246-4714

APPLICANT INFORMATION			
Last Name _____	First Name _____	Middle _____	
Address _____	City _____	State _____	Zip _____
Home Phone: _____	Cell Phone: _____	Email address: _____	
Social Security Number: _____			
Are you a U.S. Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Texas Driver's License: _____			

EDUCATION/TRAINING				
School Name	Location	Years Attended	Degree Received	Major

Other training, certifications or licenses held: _____

MOST CURRENT EMPLOYMENT	
Employer: _____	Dates Employed: _____
Address: _____	
City: _____	State: _____ Zip: _____
Position: _____	
Duties Performed: _____	
Supervisors Name and Title: _____	
Reason for leaving: _____	

REFERENCES			
Name	Title	Company	Phone

REAL ESTATE / APPRAISAL / LEGAL EXPERIENCE
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Briefly list any real estate, appraisal or legal experience or designations you have received.

ELIGIBILITY AND CONFLICT OF INTEREST DISCLOSURE

In order to ensure that ARB members are impartial, the law puts a number of limits on who can serve as ARB members. Your answers determine whether you are legally eligible to serve on the ARB. For the purpose of these questions:

- "Local Government" is a government entity that levies property taxes, such as county, city, school district, etc.
- "Appraisal District" refers to the Hardin County Appraisal District and to any other appraisal district in the State of Texas.
- "Governing Body" is the group of officials that oversee a local government, such as a city council, county commissioner's court, school board of trustees, or board of directors.
- "Officer" means holding an elective or appointive office for a local government, such as governing body member, chief executive officer, judge, tax assessor, business manager, superintendent, etc.
- "Part-time employee" includes a substitute teacher.
- "Contract" means an agreement of any sort/
- "Substantial interest" means combines ownership by you and your spouse of at least 10% of the voting stock or shares of a business entity, or that you or your spouse is a partner, limited partner, or officer of the business entity.

Circle "Yes" or "No"

1. I reside in the boundaries of the Hardin County Appraisal District. Yes No
2. I have been a resident of Hardin County for at least two (2) years. Yes No
3. I am not employed, either full or part-time, by a local government of an Appraisal District Yes No
4. I am not currently employed, either full or part time, but the Texas Comptroller of Public Accounts. Yes No
5. I am a former employee, chief appraiser, or member of the Board of Directors of the Appraisal District Yes No
6. I am a former member of governing body or officer of a local government and I left the office within the last four years (Circle "No" if you have been out of office more than 4 years) Yes No
7. I am currently a member of the Appraisal Review Board of another Appraisal District Yes No
8. I have previously appeared before the Hardin County Review Board for compensation (i.e., as a tax consultant, accountant, appraiser, or representative of a property owner) Yes No
9. Are you or your spouse currently a party to a contract with the Hardin County Appraisal District or a related taxing unit? Yes No
10. Do you or your spouse own at least 10% interest in a business that has a contract with a local government or the Hardin County Appraisal District? Yes No
11. I have an interest in property on which delinquent taxes are due and the tax is not deferred or being paid under an installment agreement. Yes No
12. I am presently under indictment or have previously been convicted of a felony or a misdemeanor involving moral turpitude. If "Yes" Explain: Yes No
13. Are you a U. S. Citizen? Yes No
14. Are you related within the second degree, by consanguinity or affinity to:
 - a. A person who does business as a property tax consultant in Hardin County Yes No
 - b. A person who performs appraisals for use in property tax proceedings in Hardin County Yes No
15. Are you related within the third degree of consanguinity or by the second degree of affinity to an officer or Member of the Hardin County Appraisal District Board of Directors? Yes No

DEGREES OF RELATIONSHIP

<p>1st Degree of Consanguinity (Blood)</p> <ul style="list-style-type: none"> • Parents • Children 	<p>1st Degree by Affinity (Marriage)</p> <ul style="list-style-type: none"> • Spouse or Spouse's Children • Spouse's Relative listed under consanguinity • Step-Parents or Step-Children
<p>2nd Degree by Consanguinity (Blood)</p> <ul style="list-style-type: none"> • Grandparents • Brothers & Sisters • Grandchildren 	<p>2nd Degree by Affinity (Marriage)</p> <ul style="list-style-type: none"> • Spouse's Grandparents • Spouse's Brothers & Sisters • Spouse's Grandchildren

OPTIONAL STATEMENT

Briefly state why you should be considered for appointment to the Appraisal Review Board

SIGNATURE AND AFFIRMATION

Signature and affirmation of person preparing this application:

I affirm that the information contained in this application and all attachments, if any, is accurate and complete to the best of my knowledge and belief. I further affirm that to the best of my knowledge and belief, I am not disqualified by law from accepting an appointment to the Appraisal Review Board for Hardin County Appraisal District.

Printed Name

Date

Applicant Signature