



Hardin County Appraisal District

Minutes of Meeting
June 10, 2020
Hardin County Appraisal District

On this day, Wednesday, June 10, 2020 the Board of Directors held a regular scheduled meeting at 5:00 p.m. in the office of the Hardin County Appraisal District, Kountze, Texas.

The following members and guests were present:

Members
Mr. Kenny Burkhalter
Mr. Richard Worley
Mr. John Landis
Ms. Shirley Guillott
Ms. Shirley Cook

Guests
Ms. Crystal Long
Ms. Lisa Finn

Agenda Item #1

Chairman Kenny Burkhalter called the meeting to order at 5:00 p.m. with a quorum present. Ms. Eileen Lewis was not in attendance.

Agenda Item #2

Invocation was given by Ms. Shirley Cook.

Agenda Item #3

Chairman Kenny Burkhalter recognized Ms. Crystal Long and Ms. Lisa Finn as guests.

Agenda Item #4

There were no audience questions and/or comments.

Agenda Item #5

Motion was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to accept the 2021 Proposed Budget in the amount of \$1,709,126, a difference of \$16,281 more than the 2020 budget.

Agenda Item #6

Motion was made by Mr. Richard Worley, seconded by Ms. Shirley Guillott and by unanimous vote of Board present to approve the minutes of May 13, 2020 as presented.

Agenda Item #7

Chief Appraiser explained monthly bills in great detail in order to keep Board present well informed. Motion was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to approve monthly bills for June, 2020 as presented.

Agenda Item #8

Chief Appraiser informed Board present that Pritchard & Abbott Inc., BIS Consulting, and Harris Govern would each be presenting their software contract proposals via telephone conference call. Board present listened to each individual software vendor present their software proposal bids in great detail. Each software vendor was available to answer any questions that Board present had.

Agenda Item #9

Board present discussed each of the vendor presentations, including costs involved, adaptability of staff, and other concerns. Motion was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to begin the software conversion process with Harris Govern, while also renewing the Software Contract with Pritchard & Abbott, Inc. for one year to help provide software services while the software conversion is being completed by Harris Govern.

Agenda Item #10

Chief Appraiser stated for Board present that the current Mineral/Industrial Appraisal Services Contract will be ending at the end of this year. Board present discussed options for renewing the Mineral/Industrial Contract. Chief Appraiser stated for Board present that she has had no issues with the current Mineral/Industrial Contract provider, Pritchard and Abbott, Inc.

Agenda Item #11

Motion was made by Mr. Richard Worley, seconded by Ms. Shirley Guillott and by unanimous vote of Board present to approve the Mineral/Industrial Contract with Pritchard & Abbott, Inc. for a three year period.

Agenda Item #12

Chief Appraiser gave report to Board present on Appraisal Roll Corrections and Supplemental changes in order to keep Directors well informed. Chief Appraiser explained numerous types of changes to Board present. Chief Appraiser informed Board present that these changes had been made and approved by the Appraisal Review Board on May 14, 2020.

Agenda Item #13

Chief Appraiser gave report on attended activities and upcoming events in order to keep Board present well informed. Chief Appraiser informed Board present that the office was reopened to the public on June 1. Chief Appraiser stated for Board present

that currently only 2 customers are allowed in the office lobby at a time. Chief Appraiser informed Board present that the Appraisal Review Board is currently holding only telephone hearings at this time. Chief Appraiser informed Board present that she ordered disposable face masks for when the ARB starts to hold face to face meetings. Chief Appraiser stated for Board present that the 2020 Property Value Study has already begun.

Agenda Item #14

No Executive Session was held.

Agenda Item #15

No action from Executive Session.

Agenda Item #16

Motion was made by Mr. John Landis, seconded by Ms. Shirley Guillott and by unanimous vote of Board present to adjourn the regular monthly meeting of the Hardin County Board of Directors at 7:39 p.m. Motion was made by Mr. John Landis, seconded by Ms. Shirley Guillott and by unanimous vote of Board present to adjourn