



Hardin County Appraisal District

Minutes of Meeting
May 8, 2019
Hardin County Appraisal District

On this day, Wednesday, May 8, 2019 the Board of Directors held a regular scheduled meeting at 3:00 p.m. in the office of the Hardin County Appraisal District, Kountze, Texas.

The following members and guests were present:

Members
Mr. Kenny Burkhalter
Mr. Richard Worley
Mr. John Landis
Ms. Eileen Lewis
Ms. Shirley Cook

Guests
Mr. Pat O'Neill

Agenda Item #1

Chairman Kenny Burkhalter called the meeting to order at 3:00 p.m. with a quorum present. Mr. Curtis Davis was not in attendance.

Agenda Item #2

Invocation was given by Ms. Shirley Cook.

Agenda Item #3

Chairman Kenny Burkhalter recognized Mr. Pat O'Neill of Wathen, DeShong and Juncker, LLP as a guest.

Agenda Item #4

There were no audience questions and/or comments.

Agenda Item #5

Mr. Pat O'Neill of Wathen, DeShong and Juncker, LLP presented the District's 2018 Financial Audit. Mr. O'Neill explained the audit in great detail in order for Board present to be well informed. Mr. O'Neill informed Board present he had no problems working closely with management to complete the audit. Mr. O'Neill stated all needed documentation had been produced. Mr. O'Neill stated for Board present he was available to answer any questions pertaining to the audit.

Agenda Item #6

Motion was made by Mr. John Landis, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to approve the District's 2018 Financial Audit.

Agenda Item #7

Chief Appraiser introduces Longevity Policy to Board present. Explains that 39 other appraisal districts use this policy as a long-term incentive for retention. Chief Appraiser spoke with financial auditor ahead of time and had him review it before bringing it to Board present. Employees would be paid \$8 per month with a waiting period of 3 years. Explains that any leave time will be deducted from eligibility and taxes and retirement will be taken out. Chief Appraiser would like Board present to approve the Longevity Policy starting November 2019. States it's already in our salary line item for this year. Motion was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to approve Longevity Policy effective 2019.

Agenda Item #8

Motion was made by Mr. Richard Worley, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to approve Resolution No. 19-162 Approving Starting Date of Longevity Policy, effective date 2019.

Agenda Item #9

Motion was made by Ms. Eileen Lewis, seconded by Mr. John Landis and by unanimous vote of Board present to approve the minutes of April 17, 2019 as presented.

Agenda Item #10

Monthly bills were presented for May 2019. Chief Appraiser explained any bills to Board present in detail that were out of the ordinary. Motion was made by Mr. John Landis, seconded by Mrs. Richard Worley and by unanimous vote of Board present to approve monthly bills for May 2019 as presented.

Agenda Item #11

Chairman Kenny Burkhalter asked Board present who would be interested in serving on the Budget Committee to work with the Chief Appraiser in preparing a 2020 Proposed Budget. Ms. Eileen Lewis, Mr. Richard Worley, and Mr. John Landis volunteered to serve on the Budget Committee. Members of the Budget Committee will be Ms. Eileen Lewis, Mr. Richard Worley, and Mr. John Landis.

Agenda Item #12

Chief Appraiser gave no supplemental changes.

Agenda Item #13

Chief Appraiser updates Board present regarding ARB member that was unable to do continuing education to be on the ARB Board. ARB member resigned due to not completing training courses. Chief Appraiser gives Board Present the option to elect a new ARB member. Board accepts and will appoint a new ARB member in separate meeting.

Agenda Item #14

No executive session was held.

Agenda Item #15

No action was taken.

Agenda Item #16

Motion was made by Mr. John Landis, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to adjourn the regular monthly meeting of the Hardin County Board of Directors at 4:11 p.m.