



Hardin County Appraisal District

Minutes of Meeting
January 16, 2019
Hardin County Appraisal District

On this day, Wednesday, January 16, 2019 the Board of Directors held a regular scheduled meeting at 3:00 p.m. in the office of the Hardin County Appraisal District, Kountze, Texas.

The following members and guests were present:

Members	Guests
Mr. Kenny Burkhalter	
Mr. Richard Worley	
Mr. John Landis	
Ms. Eileen Lewis	
Ms. Shirley Cook	

Agenda Item #1

Mr. Kenny Burkhalter called the meeting to order at 3:03 p.m. with a quorum present. Mr. Curtis Davis was not in attendance.

Agenda Item #2

Invocation was given by Ms. Shirley Cook.

Agenda Item #3

Nomination was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to elect Mr. Kenny Burkhalter as Chairman for 2019. Nomination was made by Mr. John Landis, seconded by Mr. Kenny Burkhalter and by unanimous vote of Board present to elect Ms. Eileen Lewis as Vice-Chair for 2019. Nomination was made by Mr. Kenny Burkhalter, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to elect Mr. Richard Worley as Secretary for 2019.

Agenda Item #4

There were no visitors present.

Agenda Item #5

There were no audience questions or comments.

Agenda Item #6

All Directors present agreed that the 2nd Wednesday of the month at 3:00 p.m. is still a good time for Board meetings.

Agenda Item #7

Chief Appraiser went over existing agreements with Board present in great detail. Motion was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to adopt Resolution No. 19-158 Ratifying Existing Contractual Agreements by the Board.

Agenda Item #8

Chief Appraiser informed Board present that there was 1 vacant position available for the Appraisal Review Board. Chief Appraiser stated for Board present that Mr. Naymon Walters and Mr. Olan Webb's positions on the Appraisal Review Board were also up for reappointment. Chief Appraiser informed Board present that 3 applications had been received for the Appraisal Review Board position from Mr. Don Belt, Mr. Larry Colligan, and Mr. Jake Tortorice Jr. Chief Appraiser informed Board present of several things to keep in mind when reviewing the applications, such as time commitment required and qualifications listed in order to pick the best candidate. Board present reviewed applications and discussed concerns regarding the applications. Motion was made by Mr. John Landis, seconded by Mr. Richard Worley and by unanimous vote of Board present to approve Resolution No. 19-159 Appointing Mr. Larry Colligan to serve on the Appraisal Review Board for 2019 and Reappointing Mr. Naymon Walters and Mr. Olan Webb to serve on the Appraisal Review Board for 2019-2020.

Agenda Item #9

Motion was made by Mr. Richard Worley, seconded by Ms. Eileen Lewis and by unanimous vote of Board present approving Resolution No. 19-160 appointing the following officers for the Appraisal Review Board for 2019: Mr. Olan Webb (Chairman), Mr. David Robertson (Vice-Chair), and Mr. Naymon Walters (Secretary).

Agenda Item #10

Motion was made by Ms. Eileen Lewis, seconded by Mr. John Landis and by unanimous vote of Board present to adopt Resolution No. 19-161 Authorizing Chief Appraiser to Appoint Dr. Jerry Marcontell and Mr. David Smallwood to serve on the Agricultural Advisory Board for 2019-2020.

Agenda Item #11

Motion was made by Mr. Richard Worley, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to approve the minutes of October 10, 2018 and October 23, 2018 as presented.

Agenda Item #12

Chief Appraiser explained monthly bills in great detail in order to keep Board present well informed. Chief Appraiser explained any bills to Board present that were out of the ordinary. Motion was made by Mr. John Landis, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to approve monthly bills for November and December, 2018 and January, 2019.

Agenda Item #13

Chief Appraiser gave report to Board present on Appraisal Roll Corrections and Supplemental Changes in order to keep Directors well informed. Chief Appraiser explained types of changes to Board present. Chief Appraiser informed Board present that these changes had been made and approved by the Appraisal Review Board on December 12, 2018.

Agenda Item #14

Chief Appraiser gave report on attended activities and upcoming events in order to keep Board present well informed. Chief Appraiser informed Board present that she and Missy Sundgren will be attending the TAAD Conference in Austin in February. Chief Appraiser informed Board present that the office was able to sponsor 3 different families this year with the Jean Day funds that were donated by employees throughout the year. Chief Appraiser stated for Board present that the office also sponsored Silsbee Convalescence Nursing Home this year. Chief Appraiser informed Board present that RCI came to the office during November and helped to get the 3 storage units organized. Chief Appraiser stated for Board present that the next step will be to schedule an onsite shredding of the records that are past their holding period. Chief Appraiser informed Board present that staying within the records retention plan is important to protect the office against identity theft, audits, and other problems. Chief Appraiser informed Board present that the office now has online forms available through the website for taxpayers to complete their Homesteads, Renditions for Business Personal Property, and Ag Applications. Chief Appraiser stated for Board present that the 2019 MAP Review has started and that the onsite review will be during the week of March 18. Chief Appraiser stated for Board present that 2018 was a Property Value Study year and that the results will be released around January 31, 2019. Chief Appraiser informed Board present that the compressor lawsuits are in the process of being finalized. Chief Appraiser informed Board present of several lawsuits that were filed in 2018. Mr. Landis informed Board present of a call that he received from a taxpayer regarding the Timber Management Plan. Board present asked Chief Appraiser how to respond to taxpayers contacting them with questions. Chief Appraiser informed Board present that if they receive a call with such questions to direct the caller to contact our office for assistance.

Agenda Item #15

Motion was made by Mr. Kenny Burkhalter, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to enter into Executive Session: Texas Government Code: 551:074. Board present entered into Executive Session: Texas Government Code: 551:074 at 4:10 p.m.

Executive Session: Texas Government Code:
551:074 Personnel matters

Board present came out of Executive Session at 4:12 p.m.

Agenda Item #16

Board present reconvened into open session at 4:12 p.m. No action was taken.

Agenda Item #17

Motion was made by Mr. John Landis, seconded by Ms. Eileen Lewis and by unanimous vote of Board present to adjourn the regular monthly meeting of the Hardin County Board of Directors at 4:35 p.m.